

## **MARCH 27, 2017 MINUTES OF THE REGULAR MEETING OF THE PARSIPPANY-TROY HILLS LIBRARY BOARD OF TRUSTEES**

The Board meeting was preceded by a work session of the Library Board. The Board used this work session to evaluate the Library Director.

### **I. CALL TO ORDER**

President Joseph Weisberg called the meeting to order at 7:00 pm in the Board Meeting Room of the Parsippany Library. The purpose of this meeting is for the Library Board of Trustees to take formal action on library business. Notice of this meeting has appeared in the January 5, 2017 issue of the *Daily Record*. Notice has been posted on the bulletin boards in the Municipal Building and the three library branches.

### **II. ROLL CALL**

*Present:* Roberta Chopko, Herb Levine, Christine Liparini, Rosemarie Merola, Jerrold Moses, Fred Preston, Ellen Waldman, Joseph Weisberg, Mayor James Barberio, Loretta Gragnani, Lisa Vallacchi, Jayne Beline  
*Also Present:* Ellen Sandman

### **III. APPROVAL OF AGENDA**

***MOTION:*** To approve the Agenda by Levine, seconded by Moses. ***Motion carried.***

### **IV. APPROVAL OF MINUTES**

***MOTION:*** To approve the February 27, 2017 Minutes of the Library Board of Trustees Meeting by Levine, seconded by Moses. ***Motion carried with abstention by*** Chopko and Waldman.

### **V. PUBLIC HEARING**

The meeting was opened to the public.

- A. Public Participation – Mayor Barberio and Ellen Sandman spoke to the Board. These Township officials stated that they are recommending the Library receive funding over and above the mandated appropriation to supplement the cost of: Sunday hours; medical insurance; and employer share of pension. The Mayor said he was optimistic about the ratables increasing in 2017.

The Board discussed the Mount Tabor hours and the focus of the branch schedule with the Mayor and Ms. Sandman. The Township officials are working with the Township attorney to determine if the Mount Tabor lease should be between the CMA and the Library or the CMA and the Township.

- B. Friends of the Library – Roberta Chopko reported for the Friends. The Friends raised \$2,200 from their bag sale. The April table sale at the main library will feature books on art and music. The Friends are also sponsoring a Great Clips fundraiser.

The meeting was closed to the public.

**VI. REPORTS**

1. Finance

Jayne explained that Julie Graham from Fairview Insurance was not happy with the numbers that Fairview was given for the cost of prescription coverage if the Library was added as part of the Township's Benecard plan. Ms. Graham planned to ask the insurance adjuster for another quote.

2. Buildings and Grounds

Main Library – Someone hit the railing that is on the side of the ramp that leads from the parking lot. We have staff reviewing the video.

3. Personnel – See Closed Session.

4. Policy – There was no report.

5. Technology

The MAIN Board approved the establishment of payment plans for those libraries needing to spread their assessments over multiple payments. The Parsippany Library will be doing so since our assessment is now \$71,000.

**VII. UNFINISHED BUSINESS**

A. Questions Concerning the Director's Report

Jayne mentioned the Legislative breakfast sponsored by NJLA and MAIN, which will be held at the Lake Hiawatha Branch Library on Friday morning. Since this is an information session about Construction Bill A222, Trustees may use their attendance for CE credit.

**VIII. NEW BUSINESS**

A. Approval of Director's Bulletin

**MOTION:** To approve the Director's Bulletin, Number 211, dated March 27, 2017 by Levine, seconded by Moses.

**AYES:** Chopko, Levine, Liparini, Merola, Moses, Preston, Waldman, Weisberg, Vallacchi

**IX. CLOSED SESSION**

**WHEREAS**, the Library Board of Trustees is about to discuss items on the agenda related to Personnel,

**WHEREAS**, these matters would be more appropriately discussed without the attendance or participation of the public, and

**WHEREAS**, the Library Board of Trustees believes that the substance of the discussion conducted at this closed session may be made known to the public at the conclusion of this closed session,

**NOW THEREFORE BE IT RESOLVED**, that pursuant to the provisions of Section 7 of the Open Public Meetings Act of 1975, the public shall be excluded from attendance and participation in the discussions by the Library Board of Trustees of the above matters, and it is further

RESOLVED that the Library Board of Trustees undertake to make available to the public the substance of the discussion conducted in this session at the conclusion of the closed session, moved by Moses, seconded by Waldman. ***Motion carried.***

***MOTION:*** To return to regular session by Moses, seconded by Waldman. ***Motion carried.***

**X. ADJOURNMENT**

***MOTION:*** To adjourn the meeting at 8:30 pm by Moses, seconded by Waldman. ***Motion carried.***