

FAQ @ teen volunteering at Lake Hiawatha Branch

Can my parents or my friends sign me up for a time slot?

No! Each teen should make the time to come in themselves, to choose their own time slot and complete their own application. **Parents MUST accompany teen, because an adult guardian needs to sign application form.**

How old can I be to start volunteering?

Teens need to be going into 8th grade. Meaning if you want to start volunteering in the summer you must be finishing up 7th grade and starting 8th grade the following September.

Do I need to complete an application at both Lake Hiawatha Branch and the Main Branch if I want to volunteer at both?

Yes you do. We do keep separate records of our volunteers.

When can I sign up to volunteer for a time slot?

The summer schedule is put out the 2nd Monday in May each year.

The school year schedule for Sept – Dec is put out the 2nd Monday in August each year.

The school year schedule for January – June is put out the 2nd Monday in December each year.

Where do I go to sign up? Can I sign up online to volunteer at Lake Hiawatha Branch?

Teens MUST come into the library to sign up for a weekly time slot in our Teen volunteer binder. The Children's Department is located downstairs, on basement level.

How do I complete a teen volunteer application for Lake Hiawatha Branch?

Teen volunteer applications are to be **completed IN THE LIBRARY**. Volunteers come in, with an adult guardian, to complete the application. You are welcome to complete the application even if you are not ready to commit to choosing a time slot. *If you are uncertain as to when to come in, please call ahead to set up an appointment with Children's Librarian.* You do not need to do this, however it may save you time due to the Children's Librarian program commits may keep them from assisting you right away.

Times you may come in to apply:

Monday: 3:00 – 5:30p.m.

Tuesday: 3:00 – 8:30p.m.

Wednesday: 3:00 – 8:30p.m.

Thursday: 3:00 – 6:30p.m.

Saturday: 10:30a.m. – 12:00noon

How long can I volunteer for and how many times per week?

Teen volunteers may chose 1 (one) 2 hour time slot during the summer. During the school year the teens may chose 1 (one) 1-2 hour time slot per week. So each teen gets 1-2 hour time slot per week.

How long does the Lake Hiawatha Branch keep records of when I volunteered for?

The answer is until you graduate from high school or 5 years. Whichever comes first.