

## Tutorial Room Use at the Parsippany Library



These rooms were designed to allow privacy for studying and tutoring in a bright, clean setting.

No more than three people may use the room at a time.

Groups may book up to five sessions in advance by calling 973-887-5150 ext. 234 or stopping by the children's services desk.

Sessions are limited to **two hours** per day. Customers who do not show up within 15 minutes of the start time of their session may forfeit their timeslot.

Over 200 people use these rooms each month so we appreciate your cooperation with these rules so that many groups have access to this space.

The tutorial rooms are locked. Customers must notify a children's room staff member to gain access to the room and when exiting the room.

Tutorial rooms must be vacated five minutes prior to the scheduled library closing time.