

**2/25/19 MINUTES OF THE REGULAR MEETING
OF THE PARSIPPANY-TROY HILLS LIBRARY BOARD OF TRUSTEES**

I. CALL TO ORDER

President Joseph Weisberg called the meeting to order at 7:00PM in the Board Meeting Room of the Parsippany Library. The purpose of this meeting is for the Library Board of Trustees to take formal action on library business. Notice of this meeting has appeared in the January 6, 2018, issue of the *Daily Record*. Notice has been posted on the bulletin board in the municipal building and the three library branches.

II. ROLL CALL

Present: Rosemarie Merola, Fred Preston, Ellen Waldman, Herb Levine, Hait Leuva, Mary Kane, Jayne Beline, Joseph Weisberg

Excused: Roberta Chopko, Ilana Scherer, Emily Peterson

III. APPROVAL OF AGENDA

MOTION: To approve the agenda made by Herb Levine and seconded by Fred Preston. **All ayes. Motion carried.**

IV. APPROVAL OF THE MINUTES

MOTION: To approve the 1/22/19 Minutes of the Library Board of Trustees Meeting made by Herb Levine and seconded by Fred Preston. **All ayes. Motion carried with abstention by Mary Kane and Ellen Waldman**

V. PUBLIC HEARING

The meeting was opened to the public at 7:05PM.

A. Friends of the Library

Chris Liparini reported for the Friends.

1. The Book Nook takes in approximately \$200 in sales per month.
2. The Book Nook will be open Sunday, March 24th and Sunday, March 31st to coincide with the Women's Theater production.
3. The Friends made \$2,300 through the Gown Sale.
4. The Morris County School of Visual Arts will redesign the Friends logo as a

class project.

5. Friends earned \$792.00 at the Boon Supply Company fundraiser.
6. Future fundraisers will include a Fortnight Tournament and a Coupon Book fundraiser.

VI. REPORTS

A. Finance

Jayne Beline, with the assistance of the Board finance committee, reviewed three budget scenarios. Jayne Beline, Joseph Weisberg and Fred Preston will attend the budget hearing on March 2nd at Town Hall. Jayne is preparing a Powerpoint presentation.

The Board accepted the medical insurance premiums and the continuation of the existing copays.

B. Buildings and Grounds

The automatic door at the Parsippany Branch is not operating correctly. The technician suggested that a new motor may be needed to properly repair it.

C. Personnel

Jayne Beline is continuing to evaluate all Library staff positions.

D. Policy

No new policy.

E. Technology and Strategic Planning

No report.

VII. CLOSED SESSION

The meeting was closed to the public at 7:45PM.

Motion to go into closed session to discuss pending contracts was made by Ellen Waldman and seconded by Rosemarie Merola.

WHEREAS, these matters would be more appropriately discussed without the attendance of the public, and

WHEREAS, the Library Board of Trustees believes that the substance of the discussion conducted at this closed session may be made known to the public at the conclusion of this closed session,

NOW, THEREFORE, BE IT RESOLVED, that pursuant to the provisions of Section 7 of the Open Public Meetings Act of 1975, the public shall be excluded from attendance and participation in the discussions by the Library Board of Trustees of the above

matters, and it is further **RESOLVED** that the Library Board of Trustees undertake to make available to the public the substance of the discussion conducted in this session at the conclusion of the closed session. **All ayes.**

MOTION: To come out of closed session at 8:10PM by Ellen Waldman and seconded by Rosemarie Merola. **All ayes.**

VIII. UNFINISHED BUSINESS

There were no questions concerning the Director's Report.

IX. OLD BUSINESS

No report.

X. NEW BUSINESS

A. Approval of Director's Bulletin

MOTION: To approve the Directors Bulletin Number 232 dated 2/25/19 made by Fred Preston seconded by Rosemarie Merola.

AYES: Rosemarie Merola , Fred Preston, Ellen Waldman, Herb Levine, Hait Leuva, Mary Kane, Joseph Weisberg

XI. ADJOURNMENT

MOTION: To adjourn the meeting at 8:20PM made by Ellen Waldman and seconded by Rosemarie Merola. **Motion carried.**