REQUEST FOR ACCESS TO GOVERNMENT RECORDS

FOR MUNICIPAL USE ONLY

Date Received: _______________ Date of Response: _______________

SEE INSTRUCTIONS ON THE OTHER SIDE

Name: __________________________
Address: _________________________

Telephone (day): _________________

INFORMATION REQUESTED:

[ ] Copy of Minutes (specify board or entity, date, topic or other identifying information)

[ ] Copy of Ordinance or Resolution (specify date, number or other identifying information)

[ ] Police/Accident Report (specify date)
  Identify Accident: ____________________________

[ ] Other (specify)

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